

FRIENDS OF ELK ISLAND NATIONAL PARK

Call for Proposals

The Friends of Elk Island National Park is a registered charitable organization dedicated to the protection, and preservation of Elk Island National Park.

Individuals, organizations or EINP staff may apply for grants for projects that contribute to our understanding, appreciation and protection of the natural or cultural heritage resources of Elk Island National Park. In addition to funds, projects may apply to use the FRIENDS OF ELK ISLAND SOCIETY RESEARCH VEHICLE. Eligible research, educational or conservation projects must:

- 1 be compatible with the mandates of both Elk Island National Park and the Friends of Elk Island Society;
- 2 not duplicate existing Park projects;
- 3 not be for capital purchases, establishing a business or endowment fund, or for covering existing deficits.

The deadline for submissions has been extended until 4:00pm, March 31st, 2008

Copies of this application package can be obtained from the Friends of Elk Island National Park at the above address; at www.elkisland.ca; or by e-mailing the current chair of the Conservation, Research and Education subcommittee (CRE), Steve Symes at sasymes@shaw.ca.

FRIENDS OF ELK ISLAND NATIONAL PARK

APPLICATION FOR FUNDS AND/OR USE OF THE FRIENDS OF ELK ISLAND SOCIETY RESEARCH VEHICLE

Name of Applicant: _____ **Date:** _____
Organization: _____
Contact: _____
Address: _____
Telephone: _____ **Fax:** _____
Email: _____
Project Name: _____
Amount requested (\$): _____

PROJECT SUMMARY

Background

Provide a brief summary of your project.

Deliverables and Contributions

Indicate what deliverables will be provided to Elk Island National Park and the Friends of Elk Island Society (e.g., thesis, data, etc.). How will the park or other organizations use your research? Are you willing to provide short articles for the Friends of Elk Island newsletter and offer a public talk regarding your research?

Benefits of the Research

How will your research benefit Elk Island National Park and further its conservation and resource management objectives? How will your research help further science and resource conservation at a broader level?

DETAILED BUDGET FOR 2008				
Costs of Assistant for 2008:				
Assistant	Qualifications	Employment Period	Proposed Rate	Cost
Cost:				
Field travel for 2008:				

Destination	Mode of travel	Mileage	Dates	Cost
Cost:				
Subsistence for 2008:				
Number of people _ x _ Number of days x \$ _ /day				
Cost:				
Materials and supplies for 2008:				
Cost:				
Total cost for 2008:				
Funds from other sources to date:				
Total				
Total Cost of Project to date:				
TOTAL REQUEST ED FROM THE FRIENDS OF ELK ISLAND SOCIETY:				

Additional In Kind Support:			
Volunteer Time:			

FUTURE FUNDING PROSPECTS

Indicate what additional applications have been submitted to other funding sources.

PROJECT SCHEDULE

Outline the project timeline.

PERSONS RESPONSIBLE FOR SUCCESS OF PROJECT

Indicate who will be conducting the project and who will ultimately be responsible for its success.

RESEARCH COLLABORATION AND COMMUNICATIONS

Indicate what organizations or individuals have been consulted in the development of your project. If your project will also include private lands, please indicate that you have permissions from landowners.

Indicate how you intend to communicate your findings both within and outside academic environments. You may be asked to submit an article to The Trumpeter – the Friends of Elk Island Society’s quarterly newsletter.

PROJECT EVALUATION

Indicate what review and/or permitting processes have been met in order to evaluate the merit and feasibility of your project. All projects receiving support from the Friends of Elk Island Society must have already been approved by Elk Island National Park. Research project’s must have approval by EINP’s Science Advisory Committee and have a valid research permit from the park. Please include any other relevant forums used to evaluate your project (e.g., conferences, seminars).

DRIVING INFORMATION

Project applicant and all project research assistants who may be driving the FEIS research vehicle must provide a photocopy of their Driver's License, which clearly shows their complete name, date of birth, and class of driver's license.

The research vehicle is insured by the Friends of Elk Island Society and all drivers (including research assistants) must be approved by the Society's insurance company. In the past, applicants who have poor driving records or have had trouble retaining or obtaining automobile insurance have not been granted permission to drive the research vehicle. Please keep this in mind when applying for the use of the research vehicle. Final approval for the use of the research vehicle will not be given until all drivers have been approved by the Society's insurance company and the Principal Investigator will be required to sign the 'FEIS Research Truck Use Agreement'.

Are you applying for use of the research vehicle? If so, please give details of anticipated use of the vehicle, such as dates required, whether use is to be full time or part-time, and whether the research is to be conducted solely within Elk Island National Park, or additional areas.

Project Funding by the Friends of Elk Island National Park Additional Information

The Friends of Elk Island National Park will fund projects which deal with the natural and cultural heritage of Elk Island National Park through education, research and conservation.

Application procedure

1. The application must be sent by e-mail to sasymes@shaw.ca or by mail and must be received by 4:00 pm, March 31st, 2008.
Please send your application to:
Steve Symes
5808 89th Ave
Edmonton, AB, T6B 0M9
2. Along with your applications, please submit the following:
 - **Individual:** curriculum vitae, examples of previous work which demonstrate the ability to carry out the proposed project
 - **Organization:** a copy of the incorporation documents, a list of the officers of the organization, the name of those responsible for the proposed project, a copy of the most recent audited financial statement.
 - **EINP Staff:** a letter from the Park Superintendent indicating that the proposed project is a high priority for EINP. Applications without this letter will not be considered for funding or support.
3. Applications for funding will only be reviewed by the Friends of Elk Island Society that have already received approval by Elk Island National Park. For research projects this includes review by the Science Advisory Committee. If in doubt, contact Norm Cool, EINP Conservation Biologist at (780) 992-2958.
4. The Project Review Committee requires the names and e-mail/telephone numbers of two people who are familiar with your project and who may be contacted to provide an assessment.

Project Guidelines

1. Projects must make a long-term contribution to Elk Island National Park
2. Project must preserve and protect the ecological and cultural integrity of the Park
3. First consideration will be given to projects that cannot be funded from other sources. The Friends of Elk Island Society will not consider projects or portions of projects that would be more appropriately funded by other sources, or for which there is no clear financial need.
4. FEIS will fund a multiyear PhD project for no more than 3 concurrent years, or a Masters for no more than 2 concurrent years.
5. FEIS will contribute no more than \$2000/yr for a PhD project, and \$1500 for Masters projects
6. There is no upper funding limit for EINP proposed projects. Large projects (~\$10,000) will be considered, however it is expected that most project will be smaller: \$2,000-\$5,000.

7. Projects can only receive support **ONCE** in each financial year.

Adjudication Process

1. The members of the CRE committee will assess the proposals.
2. Funded projects must receive the approval of the Superintendent of Elk Island National Park.
3. Projects will be evaluated according to the following criteria:

Administration

- Realistic budget
- Demonstrated financial need
- Adequate, qualified training

Planning

- 1 Clear project rationale
- 2 Clear goals and objectives
- 3 Detailed project schedule
- 4 Evaluation and monitoring plans

Priorities

- 1 Contribution to Parks Canada and Elk Island National Park mandate
- 2 Unique nature of project
- 3 “fit” with Friends of Elk Island Society priorities

Project Reporting

If successful, each project will be governed by a funding agreement, which must be completed by the applicant and the Friends of Elk Island Society before funds are dispersed. This agreement will include details of project deliverables.

Financial statements will be required according to terms agreed upon in the funding agreement.

Ineligible Projects

Projects will not be considered which are for: seed money for setting up a business, emergency funds, deficit funding, endowment funds or capital equipment. The Friends of Elk Island Society will not fund projects that may violate the meanings or intent of the National Parks Act or other legislation.